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Business Analyst

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Description

Q-Centrix is a leading healthcare solutions provider with offices in Chicago, Portsmouth, NH and San Diego, plus more than 800 clinical team members working throughout the country. Our team of smart, ambitious, and fun-loving professionals are 100% focused on helping hospital clinicians improve the quality of the patient care they deliver every day.

We're looking for a **Business Analyst** to help us analyze and monitor our quality and inter-rater reliability program interpreting data and ensuring business and data reporting needs are met. This successful candidate will turn data into information, information into insight and insight into business decisions. The Business Analyst will join a collaborative Quality team and Client Services leadership team and an 800-person data abstraction team in one of our corporate offices or remotely!

What you will be doing:

- Determine operational objectives by studying business functions; gathering information; evaluating output requirements and formats
- Construct workflow charts and diagrams; studying system capabilities; writing specifications
- Improve systems by studying current practices; designing modifications
- Recommend controls by identifying problems; writing improved procedures
- Define project requirements by identifying project milestones, phases and elements; forming project team
- Monitor project progress by tracking activity; resolving problems; publishing progress reports; recommending actions
- Validate resource requirements
- Maintain user confidence and protect operations by keeping information confidential
- Prepare technical reports by collecting, analyzing and summarizing information and trends
- Interpret, evaluate and interrelate research data and develop integrated business analyses and projections for incorporation into strategic decision-making
- Perform daily, weekly and monthly reviews and analyses of current processes using operational metrics and reports
- Understand and communicate the operational impact of any changes
- Suggest changes to senior management using analytics to support your recommendations
- Create informative, actionable and repeatable reporting that highlights relevant trends and opportunities for improvement
- Conduct insightful, ad hoc analyses to investigate ongoing or one-time operational issues
- Interpret data, analyze results using statistical techniques and provide ongoing reports
- Develop and implement databases, data collection systems, data analytics

Hiring organization

Q-Centrix

Employment Type

Full-Time

Job Location

Remote work from: USA

Date posted

November 19, 2019

and other strategies that optimize statistical efficiency and quality

- Identify, analyze and interpret trends or patterns in complex data sets
- Serve as liaison with Business Intelligence team on dashboard requirements and development
- Work with leadership to prioritize business and information needs
- Determine the meaning of data and explain how various teams and leaders can leverage it to improve and streamline processes
- Locate and define new process improvement opportunities
- Queries data for client concerns and reports to findings to Account Management and Client Services teams
- Maintains internal inter-rater reliability questionnaire process

Who are you?

A self-motivated, results-driven professional who is passionate about healthcare, data abstraction and process improvement. If asked, your colleagues would describe you as an analytical authority and would commend your ambition, curiosity, and good humor. You're our ideal team member if you have...

- Bachelor's degree in mathematics, statistics, computer science, information technology or related field
- At least 1-3 years of experience as a data analyst or business analyst preferably in the healthcare setting
- Technical expertise regarding data models, database design development, data mining and segmentation techniques
- Strong analytical skills with the ability to collect, organize, analyze and disseminate significant amounts of information with attention to detail and accuracy
- Adept at queries, report writing and presenting findings
- Pride yourself on your strong written and verbal communication skills, attention to detail and high level of responsiveness
- Detail oriented, analytical and inquisitive
- Ability to work independently and with others
- Extremely organized with strong time-management skills

Contacts

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